

LICENSING ACT 2003 COMMITTEE

**Friday 15th July 2005 at 9.30 a.m. in
the Town Hall**

A G E N D A

PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Guidance note (circulated, page 1).

3. URGENT BUSINESS

Items of business notified to the Chief Executive by 9.30 a.m. on Wednesday 13th July 2005 which, in the opinion of the Chair should be considered by the Committee as urgent business because of special circumstances.

4. MINUTES

Minutes (circulated, page 2) of the Committee's meeting held on 19th May 2005.

5. LICENSING ACT 2003 – COUNCIL POSITION ON DISCHARGE OF DUTIES

Report (circulated as a separate document) of the Environmental Health Business Manager and the Head of Legal and Democratic Services.

6. LICENSING SUB-COMMITTEES – PROCEDURE FOR HEARINGS

The Committee is invited to adopt the procedure (circulated, page 3) for hearings into applications for licences under the Licensing Act 2003. The Committee is also invited to authorise the Head of Legal and Democratic

Services to amend the procedure as and if necessary in the light of experience of hearings

7. DATES OF FUTURE MEETINGS

The Head of Legal and Democratic Services reports as follows:-

The Committee is scheduled to meet on the following dates in the current Council Year:-

16th September 2005

25th November 2005

20th January 2006

17th March 2006

19th May 2006

I am intending that a progress report, as presented under agenda item 5 above, is submitted to each of these meetings.

The General Purposes Licensing Committee (that deals with non 2003 Act matters) met on 17th June. It is scheduled to meet every other month from August onwards. The meeting on 17th June asked that meetings of the two Committees are aligned so that they meet on the same day, one after the other. There is considerable cross-membership of the two Committees and the suggestion would appear to be a reasonable one.

The views of this Committee are sought on the two Committees meeting on the dates set out above.

Any enquiries on this agenda should be addressed to:-

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